PrimaryCare Sidebar® Linked Care
National PCEHR Program

User Guide

Version 4-0

PEN COMPUTER SYSTEMS

Microsoft CERTIFIED Partner

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Contents

1 INTRODUCTION 4

1.1 PrimaryCare Sidebar® 4
1.2 Linked Care Panel – National PCEHR 4
1.3 Relevant Documents 5
1.4 Intended Audience 5
1.5 Glossary of terms 5

2 SYSTEM REQUIREMENTS 7

2.1 Clinical Desktop System Compatibility 7

3 DATA, PRIVACY AND SECURITY 8

3.1 Patient Details Transmission 8
3.2 Access Control 8

4 NATIONAL PCEHR PROGRAM SIDEBAR SETUP 9

4.1 Install Program Certificates 9
4.2 Organisation Identification 9
4.2.1 Add a Certificate 10
4.3 Provider Identification 12

5 LINKED CARE PANEL – NATIONAL PCEHR 13

5.1 Linked Care Panel - Patient View 13
5.2 National PCEHR Linked Care Dialog - Patient View 15
5.2.1 National PCEHR Program Statuses 15
5.2.2 National PCEHR Menu Options 17
5.2.3 Online Record Documents Box 18
5.2.4 Local History Documents Box 21
5.3 Gain Access to the National PCEHR 22
5.3.1 Without Access Code 22
5.3.2 With Access Code 23
5.3.3 Emergency Access 23
5.4 Submit a Document to the National PCEHR 25
5.4.1 Initiate sending of document 25
5.4.2 National PCEHR Clinical Data Selection Wizard 25
5.5 Linked Care Panel – Provider Dashboard view 28
5.6 Linked Care Dialog – Provider Dashboard View 29
5.6.1 History Documents Box 29

6 TROUBLESHOOTING 30

1 Introduction

1.1 PrimaryCare Sidebar®

Pen Computer Systems Pty Ltd (PCS) have developed the PrimaryCare Sidebar® as an adjunct to the GP Clinical Desktop System to deliver useful tools and decision support information for the primary care sector at the point of care.

The Sidebar sits on the right of the screen (by default) and contains a series of panels, each with links to a range of primary care software tools. The panels allow the tools to be grouped into logical areas of health care.

This document assumes that the Sidebar has been installed and the user has been registered.

1.2 Linked Care Panel – National PCEHR

The National e-Health Transition Authority (NEHTA)'s Personally Controlled Electronic Health Record (PCEHR) is a secure, electronic record of your patient's medical history, stored and shared in a network of connected systems. The PCEHR will bring key health information from a number of different systems together and present it in a single view.
The Sidebar Linked Care function will act as an intermediary between your Clinical System and the National PCEHR:

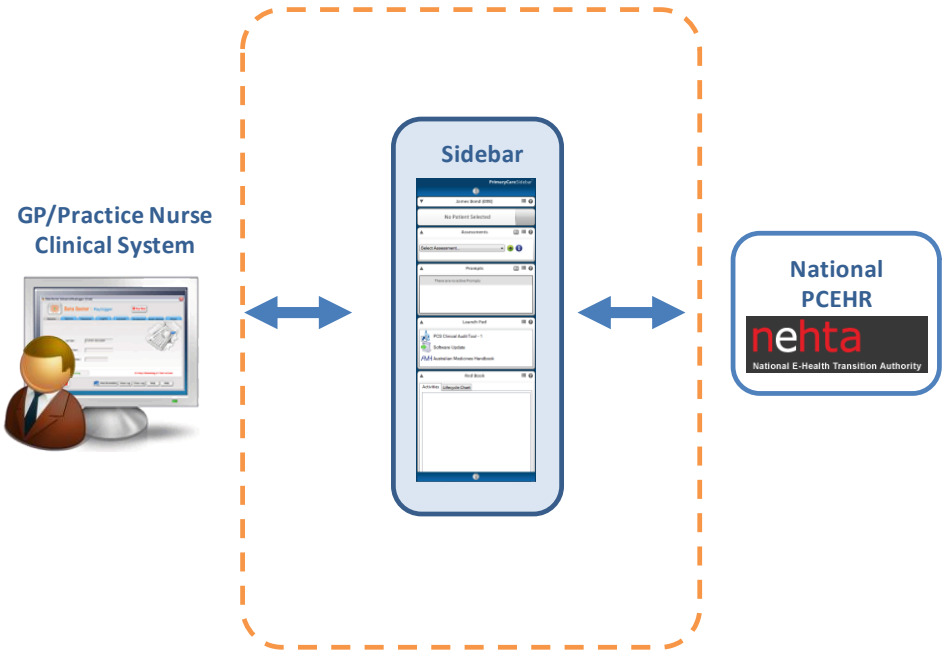


Figure 1.2A: National PCEHR Program Integration

1.3 Relevant Documents

'PrimaryCare Sidebar® Installation and Setup User Guide'
This User Guide provides instructions on how to install and configure the Sidebar.

'PrimaryCare Sidebar® Registration User Guide'
This User Guide provides instructions on how to register for Sidebar.

'PrimaryCare Sidebar® User Guide'
This User Guide describes the basic functions of the Sidebar.

These guides are available from http://help.pencs.com.au/primarycaresidebar.htm.

'Linked Care Panel User Guide'
This User Guide provides instructions on how to use the Linked Care Panel available in the Sidebar. This guide is available from http://help.pencs.com.au/linkedcare.htm.

1.4 Intended Audience

This document is for all users of the Sidebar Linked Care National PCEHR Program.

1.5 Glossary of terms

Term	Definition
DHS	Department of Human Services
GP	General Practitioner
Help Desk	PCS Help Desk
HI	Healthcare Identifier
HPI-I	Healthcare Provider Identifier – Individual A NEHTA compliant unique code assigned to an individual healthcare provider for the purposes of identification and verification of the individual in health related system transactions.
HPI-O	Healthcare Provider Identifier – Organisation A NEHTA compliant unique code assigned to an organisation for the purposes of identification and verification of the organisation in health related system transactions.
IHI	Individual Healthcare Identifier A NEHTA compliant unique code assigned to a health services consumer for the purposes of identification and verification of the individual in health related system transactions.
NASH	National Authentication Service for Health

NEHTA	National E-Health Transition Authority
PCEHR	Personally Controlled Electronic Health Record
PCS	Pen Computer Systems Pty Ltd
PKI	Public Key Infrastructure
PrimaryCare Sidebar®	A windows dashboard hosting a suite of tools for primary healthcare professionals; developed by PCS
Program	A program refers to a specific PCEHR or SEHR that is integrated with the Sidebar. The Program referred to in this document is the National PCEHR
SEHR	Shared Electronic Health record
Sidebar	PrimaryCare Sidebar®

Table 1.4A: Glossary

2 System Requirements

The minimum and recommended system requirements to run the Sidebar, the platform for the Linked Care software, are provided in the 'PrimaryCare Sidebar® Installation and Setup User Guide'.

2.1 Clinical Desktop System Compatibility

The National PCEHR program is compatible with Medical Director 3 and Best Practice.

3 Data, Privacy and Security

3.1 Patient Details Transmission

Linked Care patient information is stored on a secure server. Transmission of patient information is conducted using secure web services. These web services follow defined NEHTA security protocols which will ensure that the integrity and confidentiality of the transferred information is maintained end-to-end.

3.2 Access Control

Access to a patient's National PCEHR will be controlled by a number of measures. To access and use the Linked Care – National PCEHR module you will need:

- To be licensed by the Sidebar to access the Linked Care – National PCEHR module
- A National Authentication Service for Health (NASH) certificate installed and the Sidebar configured to access this certificate. This will verify your identity and authorisation level. Your HPI-O will also be extracted.

  Note: In the interim the Department of Human Services eHealth Record PKI Certificate will be used in place of the NASH certificate
- A Medicare certificate installed and the Sidebar configured to access this certificate. This will verify your patient's IHI
- HPI-I entered into your Sidebar
- Have access to your patient's National PCEHR record. This may include entry of an Access code

4 National PCEHR Program Sidebar Setup

You and your System Administrator will need to complete the following setup tasks in the Sidebar prior to using the National PCEHR Program.

The setup required is:

- At Provider level
    1. Installing the National PCEHR Program certificate on your computer
    2. Installing the Medicare certificate on your computer (where not previously installed)
    3. Entering your Provider Identification (HPI-I) into the Sidebar
- At Practice level
    1. In the Sidebar, linking the installed National PCEHR certificate with the National PCEHR Program. Your organisation's HPI-O should populate automatically
    2. In the Sidebar, linking the Medicare certificate with the HI Service Program.
       This task will be completed by your System Administrator

4.1 Install Program Certificates

You will need to have the following certificates installed on your computer:

1. **Department of Human Services (DHS) eHealth Record PKI Certificate**
   An interim solution requires healthcare providers, wanting to have early connection to the eHealth Record, to apply for a Department of Human Services eHealth Record PKI Certificate. The certificate can only be used to connect to the eHealth Record system. The certificate cannot be used to connect to the HI Service or the Department's online claiming channels.

   The interim certificate will be replaced by the **NASH Public Key Infrastructure (PKI) certificate** at a future date.

2. **Medicare certificate**
   You may already have this certificate installed if you have claimed Medicare items from your desktop. The certificate will require additional registration for Medicare Healthcare Identifier (HI) service access. Please contact Medicare for instructions on certificate access, registration and installation.

4.2 Organisation Identification

Your System Administrator will be required to link the installed certificates to the Sidebar National PCEHR Program and HI Service through the Organisation Identification screen. This setup will only be required once per Practice.

To setup your certificates in the Sidebar:

1. In the login panel, click the menu icon ☰
2. Select **Organisation Identification**

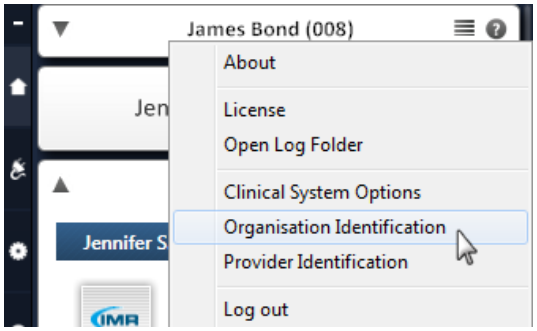


Figure 4.2A: Sidebar menu – Organisation Identification

The Organisation Identification dialog will open. On initial entry the certificate and HPI-O will not be set for National PCEHR or the HI Service:

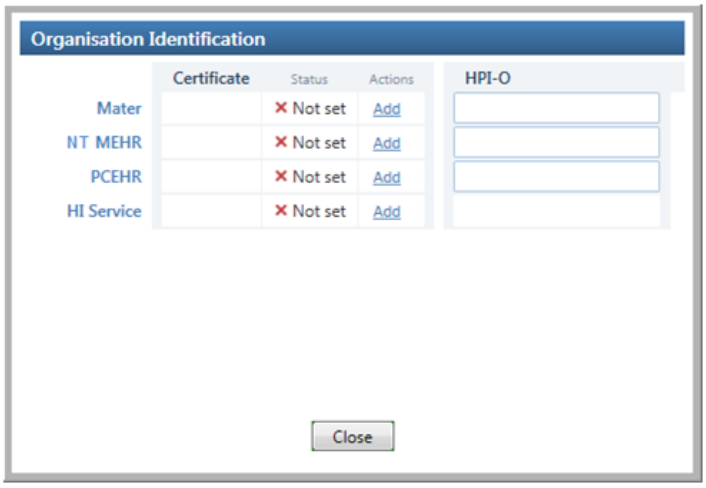


Figure 4.2B: Organisation Identification dialog

4.2.1 Add a Certificate

4.2.1.1 Add Department of Human Services eHealth Record PKI Certificate

To add the interim DHS certificate to the National PCEHR Program:

1. In the Organisation Identification dialog National PCEHR row select Add
2. A Windows Security Certificate screen will appear with a list of available certificates:

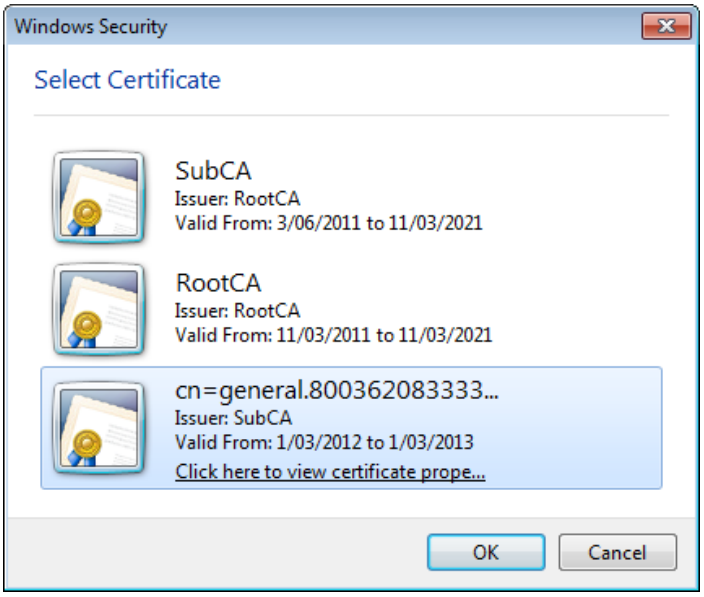


Figure 4.2.1.1A: Select Certificate

3. Select the appropriate certificate and click OK
4. The DHS certificate will be linked to your National PCEHR Program. The HPI-O is loaded automatically as part of the certificate selection:

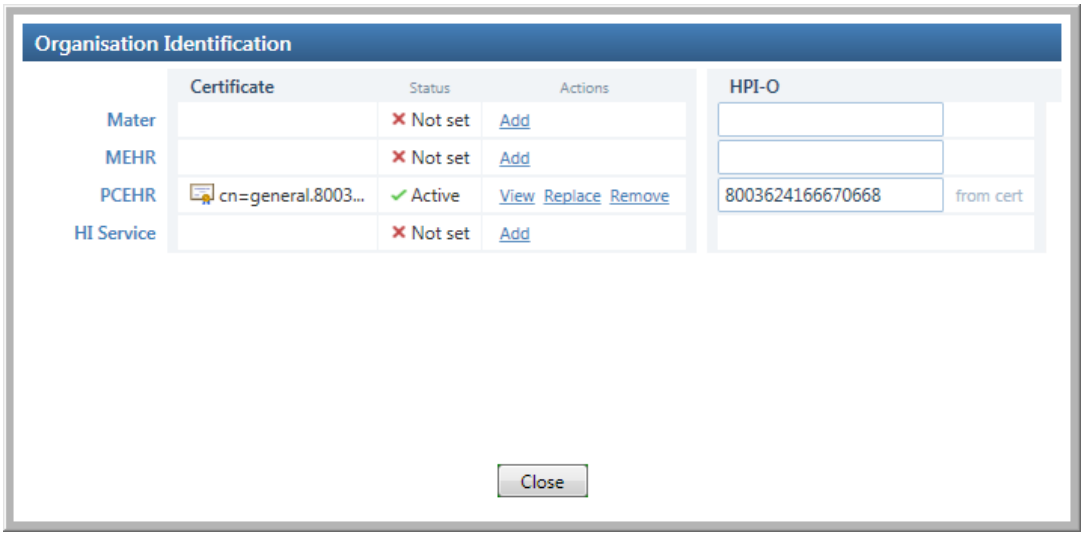


Figure 4.2.1.1B: Organisation Identification – National PCEHR Certificate added

Refer to the **Linked Care Panel User Guide** for instructions on how to Replace or Remove a certificate or modify your HPI-O.

4.2.1.2 Add HI Service Certificate

To add the Medicare certificate to the HI Service Program:

1. In the Organisation Identification dialog HI Service row select Add
2. A Windows Security Certificate screen will appear with a list of available certificates
3. Select the appropriate certificate and click OK

4. The Medicare certificate will be linked for use with the Medicare HI Service

Figure 4.2.1.2A: Organisation Identification – HI Service

Refer to the **Linked Care Panel User Guide** for instructions on how to Replace or Remove the certificate.

4.3 Provider Identification

Your Provider Identifier is required to be entered into the Sidebar to successfully interact with the National PCEHR. Refer to the **Linked Care Panel User Guide** for instructions on how insert your HPI-I into the Sidebar.

5 Linked Care Panel – National PCEHR

The National PCEHR program icon will display in your Linked Care panel, in both the Patient view and Provider dashboard tabs.

For information on the Sidebar configuration of your Linked Care panel and your National PCEHR program, refer to the **Linked Care Panel User Guide - User Preferences section** for instructions.

5.1 Linked Care Panel - Patient View

The PCEHR icon will display in the Patient tab of your Linked Care panel provided that you are licensed to use the National PCEHR Program and the program is enabled in your Linked Care Patient Preferences:

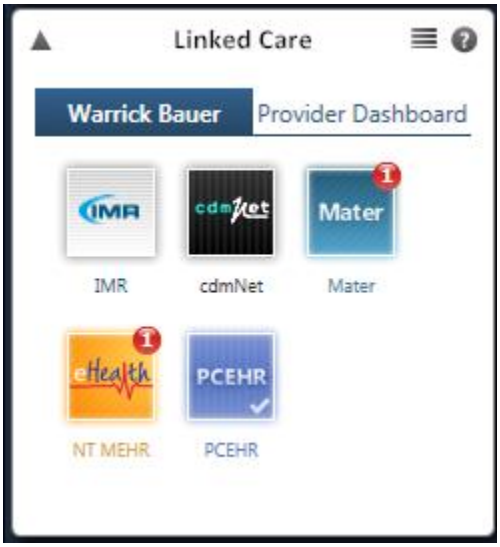
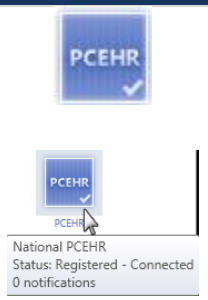


Figure 5.1A: Linked Care Panel – Patient view

Your patient's National PCEHR program status can be one of the following:

Status icon	Meaning	Program Status Icon
Registered - Connected	Your Patient has an existing active record in the National PCEHR and your organisation has access to their PCEHR. Hover over the PCEHR Icon to view the status	

Registered – Not Connected	Your Patient has an existing active record in the National PCEHR, however your organisation does not currently have access to it. Hover over the PCEHR Icon to view the status	
Not Registered (or hidden)	Your Patient does not have an existing active record in the National PCEHR; or their record is hidden from your organisation	
Status Check Failed	There has been an issue with the National PCEHR Program certificate or connecting to the National PCEHR. A notification icon will appear on the PCEHR icon	

5.2 National PCEHR Linked Care Dialog - Patient View

Selecting the National PCEHR icon in your Linked Care Panel Patient tab will open the National PCEHR Linked Care dialog Patient view.
This screen will display the available National PCEHR Program menu options, program status information and a Document box listing your patient's PCEHR documents.

5.2.1 National PCEHR Program Statuses

5.2.1.1 Registered - Connected

When your patient has a **Registered – Connected** status, the Linked Care dialog Patient view will display:

a) A list of all patient online documents from the National PCEHR repository (Online Record tab)
b) A list of documents that have been created locally and sent to your patient's PCEHR record (Local History tab)
c) Menu options for document submission and emergency access

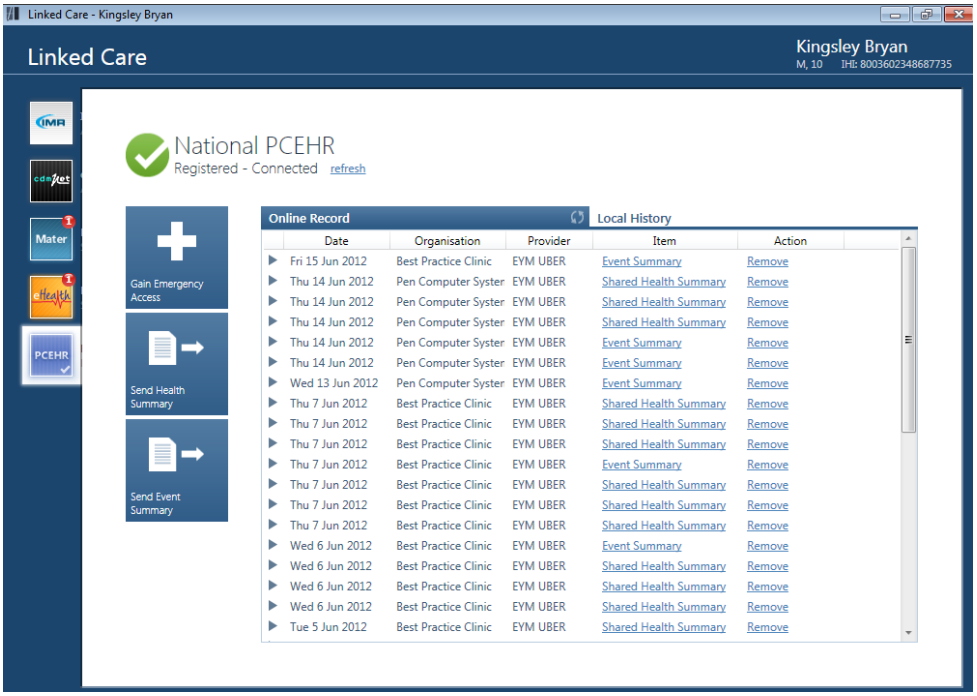

Linked Care - Kingsley Bryan
Linked Care
Kingsley Bryan
M, 10 IHI: 8003602348687735
National PCEHR
Registered - Connected refresh
Gain Emergency Access
Send Health Summary
Send Event Summary
Online Record
Local History
Date Organisation Provider Item Action
Fri 15 Jun 2012 Best Practice Clinic EYM UBER Event Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Shared Health Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Shared Health Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Shared Health Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Event Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Event Summary Remove
Wed 13 Jun 2012 Pen Computer Syster EYM UBER Event Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Event Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Wed 6 Jun 2012 Best Practice Clinic EYM UBER Event Summary Remove
Wed 6 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Wed 6 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Wed 6 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Tue 5 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove

Figure 5.2.1.1A: Linked Care dialog – Registered Connected Status

5.2.1.2 Registered – Not Connected

When your patient has a **Registered – Not Connected** status, the Linked Care dialog will display:

a) The Local History tab in the Documents box. Any documents previously sent by you to the National PCEHR will be listed here
b) The Gain Access icon. Select this option if you wish to request access to your patient's National PCEHR (see 5.3 Gain Access to the National PCEHR)

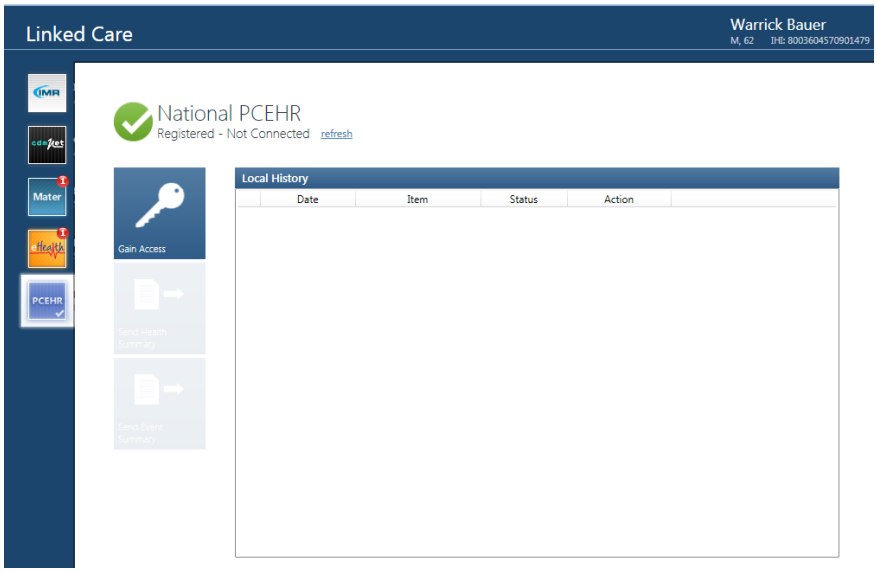


Figure 5.2.1.2A: Linked Care dialog – Registered Not Connected Status

5.2.1.3 Not Registered (or hidden)

When your patient has a **Not Registered (or hidden)** status, the Linked Care dialog will display:

a) The Local History tab in the Documents box. Any documents previously sent by you to the National PCEHR will be listed here

b) The Gain Access icon. Select this option if you wish to request access to your patient's National PCEHR (see 5.3 Gain Access to the National PCEHR)

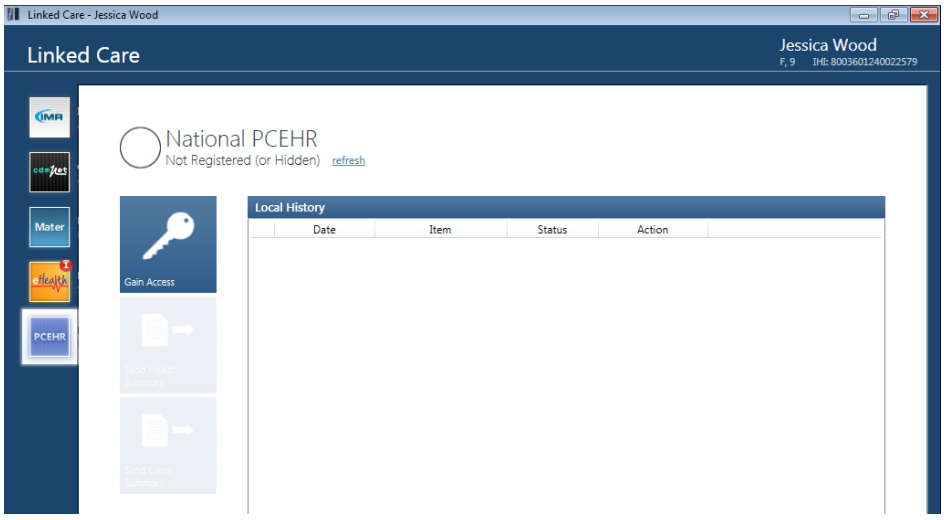


Figure 5.2.1.3A: Linked Care dialog – Not Registered (or hidden) Status

5.2.1.4 Status Check Failed

A **Status Check Failed** status means there has been a problem with establishing a connection to your patient's National PCEHR record.

A details link will display next to the program status. Selecting this link will open a popup displaying the reason for the failure:

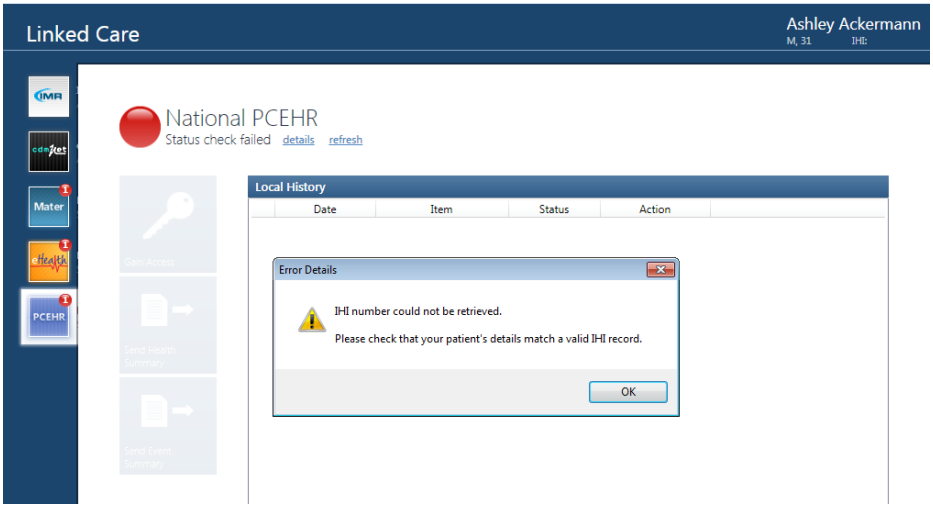


Figure 5.2.1.4A: Linked Care dialog – Status Check Failed Status

Possible reasons why your patient has a program status of Status Check Failed are:

Error	Resolution
National PCEHR Certificate is not set	Set your organisation certificate in Login Panel > Menu > Organisation Identification, then click refresh
National PCEHR Certificate is missing	Install your organisation certificate. Set your organisation certificate in Login Panel > Menu > Organisation Identification, then click refresh
National PCEHR Certificate has expired	Replace your organisation certificate in Login Panel > Menu > Organisation Identification, then click refresh
HPI-I not set	Set your provider HPI-I in Login Panel > Menu > Provider Identification, then click refresh
IHI not retrieved	Your patient's IHI number could not be retrieved. Please check that your patient's details match a valid IHI record.

5.2.2 National PCEHR Menu Options

The National PCEHR Linked Care dialog Patient view will display the following menu options:

Menu Option	Response
Gain Access	This option will appear for **Registered – Not Connected** status and **Not Registered (or hidden)** status. Selecting this option will open the Gain Access screen where you can request to access your patient's National PCEHR with an access code, without an access code or invoke Emergency Access. Refer to section 5.3 Gain Access to the National PCEHR
Gain Emergency Access	This option is only available for the **Registered – Connected** status. Selecting this option will open the Gain Access screen where Emergency Access can be requested. Refer to section 5.3 Gain Access to the National PCEHR

Send Health Summary	This option will appear when your patient has a **Registered – Connected** status. Selecting this option will open the Data Selection Wizard where you can select which patient data you wish to include in your patient's Health Summary. Refer to section 5.4 Submit a Document to the National PCEHR
Send Event Summary	This option will appear when your patient has a **Registered – Connected** status. Selecting this option will open the Data Selection Wizard where you can select which patient data you wish to include in your patient's Event Summary. Refer to section 5.4 Submit a Document to the National PCEHR

5.2.3 Online Record Documents Box

The National Linked Care dialog Patient view will display a list of all available patient PCEHR documents from the National PCEHR repository where your patient has a **Registered – Connected** program status.
From this box you may preview a document, view previous versions of a document, view details on the origins of a document and have the option to remove documents your practice has submitted to the National PCEHR.

To view the Online Record Documents list, select the **Online Record** tab in the documents box. Your patient's National PCEHR document list will display:

Online Record
Local History
Date
Organisation
Provider
Item
Action
Fri 22 Jun 2012 Eastern Sydney Divisi EASTERN DOC Shared Health Summary Remove
Thu 21 Jun 2012 Best Practice Clinic JAMES BOND ((Shared Health Summary Remove
Thu 21 Jun 2012 Best Practice Clinic JAMES BOND ((Event Summary Remove
Thu 21 Jun 2012 Best Practice Clinic JAMES BOND ((Shared Health Summary Remove
Fri 15 Jun 2012 Best Practice Clinic EYM UBER Event Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Shared Health Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Shared Health Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Shared Health Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Event Summary Remove
Thu 14 Jun 2012 Pen Computer Syster EYM UBER Event Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Event Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Wed 6 Jun 2012 Best Practice Clinic EYM UBER Event Summary Remove
Wed 6 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove

Figure 5.2.3A: Linked Care dialog – Online Record Documents Box

5.2.3.1 Refresh Document List

You may refresh your patient's Online Record document list at any time to ensure you have their latest PCEHR record.

To refresh the Online Record documents list, select the Refresh icon in the Online Record tab heading .
A list of your patient's latest PCEHR record documents will be retrieved from the PCEHR repository and displayed.

5.2.3.2 View a Document Preview

To view a listed document, select the document link in the Item column. The document will open in a readable format in your web browser or as a pdf:

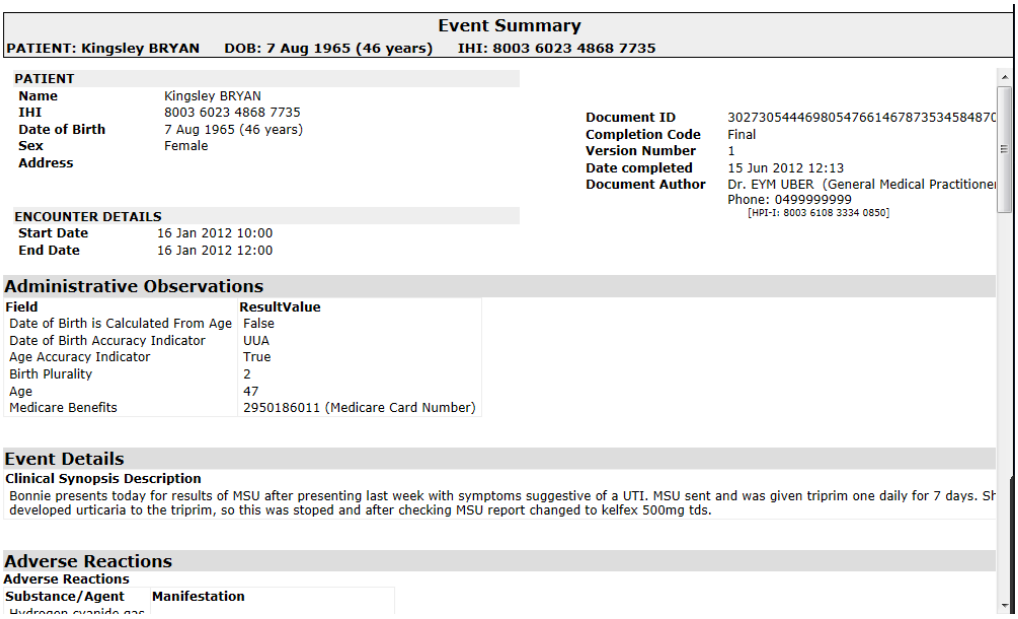

Event Summary
PATIENT: Kingsley BRYAN DOB: 7 Aug 1965 (46 years) IHI: 8003 6023 4868 7735
PATIENT
Name Kingsley BRYAN
IHI 8003 6023 4868 7735
Date of Birth 7 Aug 1965 (46 years)
Sex Female
Address
Document ID
Completion Code Final
Version Number 1
Date completed 15 Jun 2012 12:13
Document Author Dr. EYM UBER (General Medical Practitione
Phone: 0499999999
[HPI-I: 8003 6108 3334 0850]
ENCOUNTER DETAILS
Start Date 16 Jan 2012 10:00
End Date 16 Jan 2012 12:00
Administrative Observations
Field ResultValue
Date of Birth is Calculated From Age False
Date of Birth Accuracy Indicator UUA
Age Accuracy Indicator True
Birth Plurality 2
Age 47
Medicare Benefits 2950186011 (Medicare Card Number)
Event Details
Clinical Synopsis Description
Bonnie presents today for results of MSU after presenting last week with symptoms suggestive of a UTI. MSU sent and was given triprim one daily for 7 days. Sh
developed urticaria to the triprim, so this was stoped and after checking MSU report changed to kelfex 500mg tds.
Adverse Reactions
Adverse Reactions
Substance/Agent Manifestation

Figure 5.2.3.2A: Document Preview

5.2.3.3 Previous Document Versions

A listed document may have previous versions submitted in the PCEHR repository.

To check if a previous document version exists:

1. Select the expand icon in the document row

   The Sidebar will send a request to the PCEHR repository checking if the document has any previous versions:

Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove
Retrieving Previous Versions...
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Event Summary Remove
Thu 7 Jun 2012 Best Practice Clinic EYM UBER Shared Health Summary Remove

Figure 5.2.3.3A: Retrieving Previous Versions

If the PCEHR repository does not hold previous versions of the document the following will display:

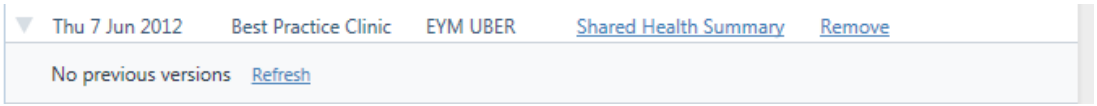


Figure 5.2.3.3B: No Previous Versions

If the PCEHR repository does hold previous versions of the document the previous document versions will be listed:

Thu 21 Jun 2012 Best Practice Clinic JAMES BOND ((Event Summary Remove
Thu 21 Jun 2012 Best Practice Clinic JAMES BOND ((Event Summary

Figure 5.2.3.3C: Previous Version Found

2. Previous versions may be viewed by selecting the document link in the Item column

5.2.3.4 Remove a Document

You will have the option to Remove documents your Practice has created and submitted to the National PCEHR repository.

To remove a document:

1. Select the Remove option in the applicable document row.
   A Remove Document confirmation box will appear:

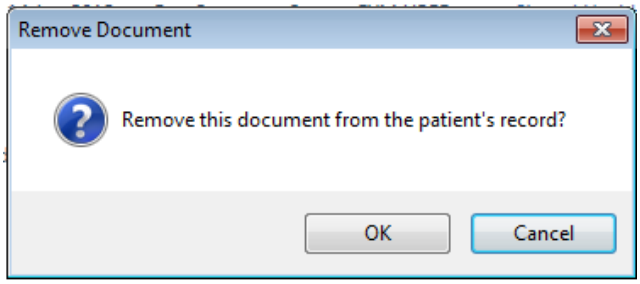


Figure 5.2.3.4A: Remove Document Popup

2. Select **OK**
   a) The document will be removed from your patient's National PCEHR record in the PCEHR repository, and from the Linked Care Online Record documents box
   b) The removed document will still appear in your Local History documents box with a status of **removed**

The remove option will not be available to documents submitted by other Practices.

5.2.3.5 Replace a Document

You will have the option to Replace a patient's Event Summary document created by your Practice on the day of submission.

To replace an Event Summary:

1. Select the replace option in the applicable document row:

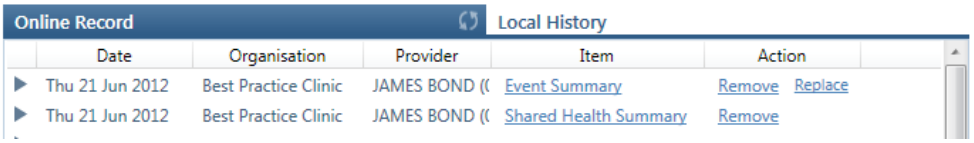

Online Record
Local History
Date Organisation Provider Item Action
Thu 21 Jun 2012 Best Practice Clinic JAMES BOND ((Event Summary Remove Replace
Thu 21 Jun 2012 Best Practice Clinic JAMES BOND ((Shared Health Summary Remove

Figure 5.2.3.5A: Replace option

2. The Event Summary Data Selection Wizard will open. Complete the wizard and submit the document

to the National PCEHR

3. The replaced Event Summary will be listed in the Online Record documents list under the most current Event Summary as a previous version:

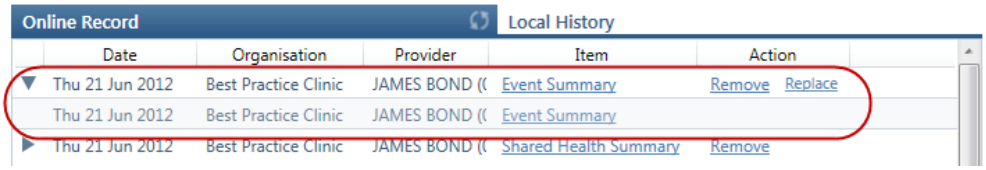


Figure 5.2.3.5B: Replace Event Summary

5.2.4 Local History Documents Box

The Local History Documents box will list all documents sent by you and your Practice to the National PCEHR for your open patient record.

To view the Local History Documents list, select the **Local History** tab in the documents box. The Local History documents list will display:

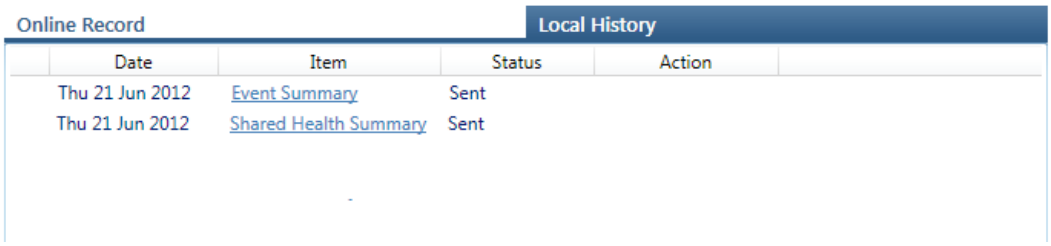


Figure 5.2.4A: Local History Documents Box

For further instructions on using the Local History documents box please refer to the **Linked Care Panel User Guide** History documents box section.

5.3 Gain Access to the National PCEHR

You must request access to your patient's National PCEHR record. This will normally be a once-off event per patient.

The Gain Access screen has the following menu options:

Menu Option	Response
Without Access Code	Your patient's National PCEHR record can be accessed without entering an Access code
With Access Code	You will need to enter an Access code (supplied by your patient) to access their National PCEHR record
Emergency Access	In an emergency situation you may request Emergency Access to gain access to your Patient's National PCEHR record

5.3.1 Without Access Code

The **Without Access Code** option will be selected by default where the PCEHR Program status is **Registered – Not Connected,** and your patient's PCEHR record does not require an Access code.

To gain access to your patient's PCEHR when an Access code is not required:

1. Select the **Without Access Code** option

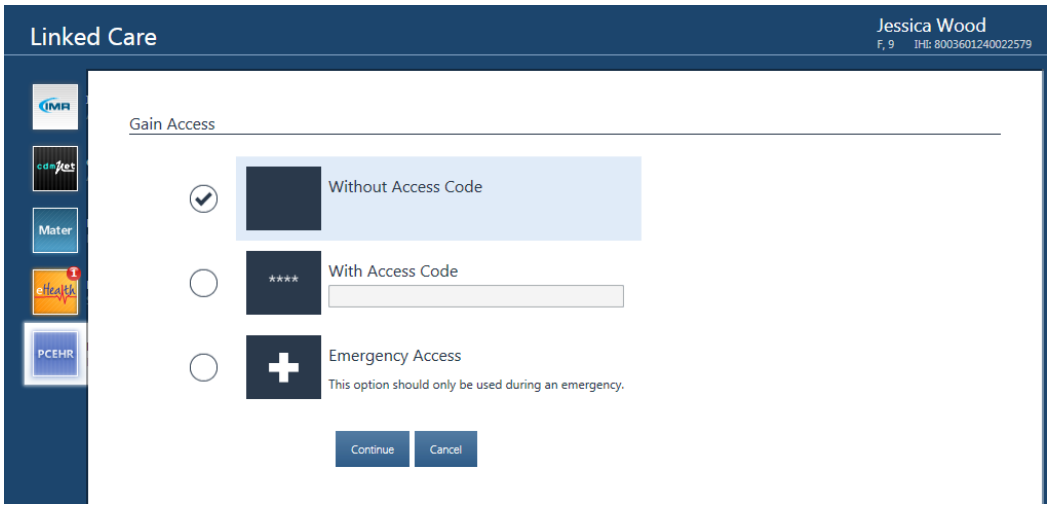


Figure 5.3.1A: Without Access Code

2. Select **Continue**. Access to your patient's PCEHR will be granted and the PCEHR Program status will become **Registered – Connected**.

5.3.2 With Access Code

The **With Access Code** option will be selected by default where the PCEHR Program status is **Registered – Not Connected,** and your patient's PCEHR record requires an access code.

To gain access to your patient's PCEHR when an Access code is required:

1. Select the **With Access Code** option
2. Enter your patient's Access code in the input field

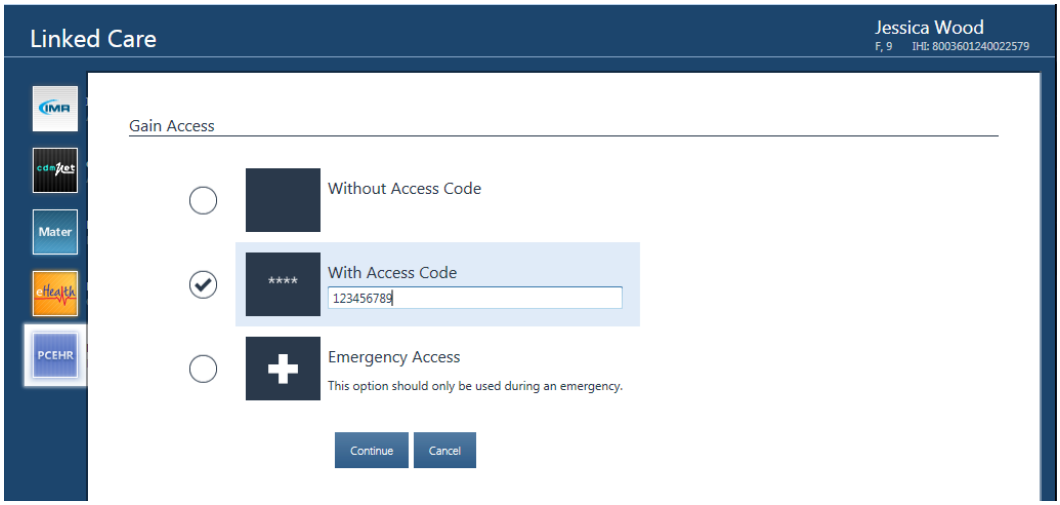


Figure 5.3.2A: With Access Code

3. Select **Continue**
   a) If you have entered an incorrect Access code, an error message will display: "**PCEHR Access Code is incorrect. Please try again"**
   b) If you have entered a correct Access code, the National PCEHR Program status will update to **Registered – Connected**

5.3.3 Emergency Access

Selecting the **Emergency Access** option for a patient with an existing National PCEHR record will give you access to your patient's PCEHR documents, including any documents previously hidden.

To gain access to your patient's PCEHR with Emergency Access:

1. Select the **Emergency Access** option

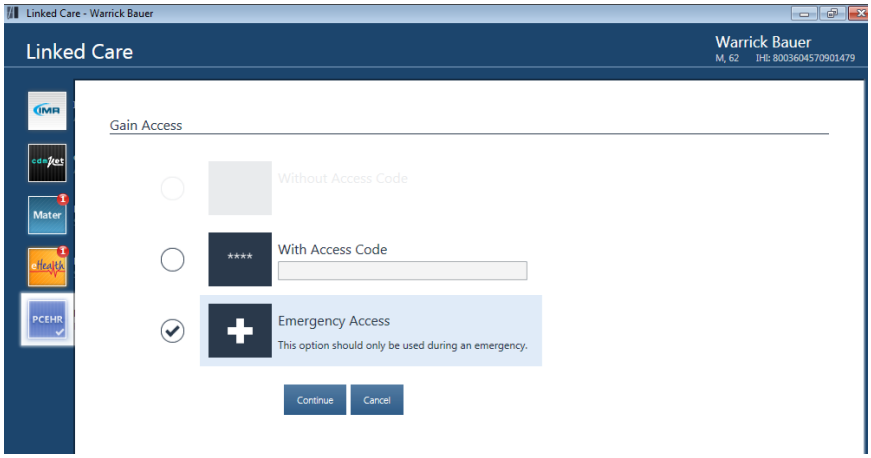


Figure 5.3.3A: Emergency Access

2. Select **Continue**
   a) If you have requested Emergency Access for a patient who does NOT have an existing National PCEHR, a message will display: "**This patient does not have an existing National PCEHR. Emergency Access cannot be given**"
   b) If Emergency Access has been granted, your patient will have a temporary PCEHR Program status of **Registered – Emergency Access:**

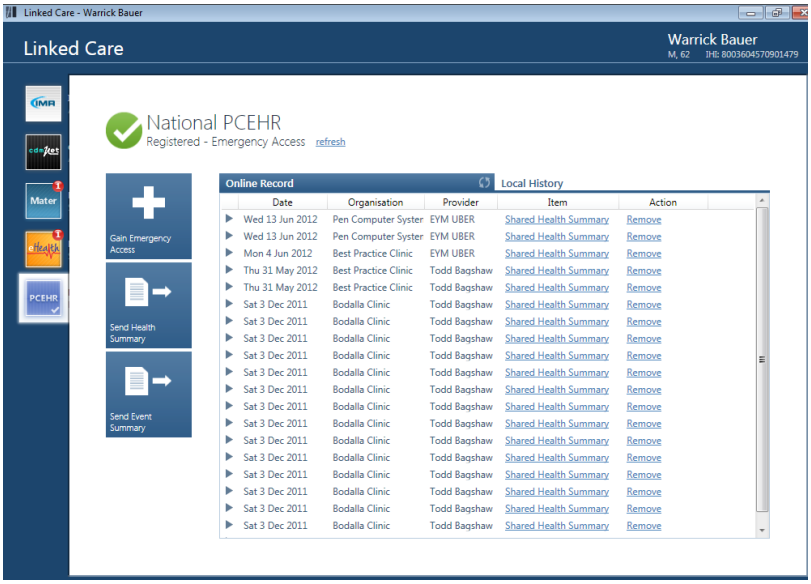


Figure 5.3.3B: Emergency Access Granted

5.4 Submit a Document to the National PCEHR

5.4.1 Initiate sending of document

To initiate the sending of a document to the National PCEHR repository, click on a document Send option:
For National PCEHR this will be **Send Health Summary** or **Send Event Summary**

OR

At the end of a consult if you have not submitted a document to the National PCEHR, a prompt will appear asking if you would like to submit a **National PCEHR Health Summary** or **Event Summary.**

To initiate the sending of the National PCEHR document, click on the document's Review and Send option:

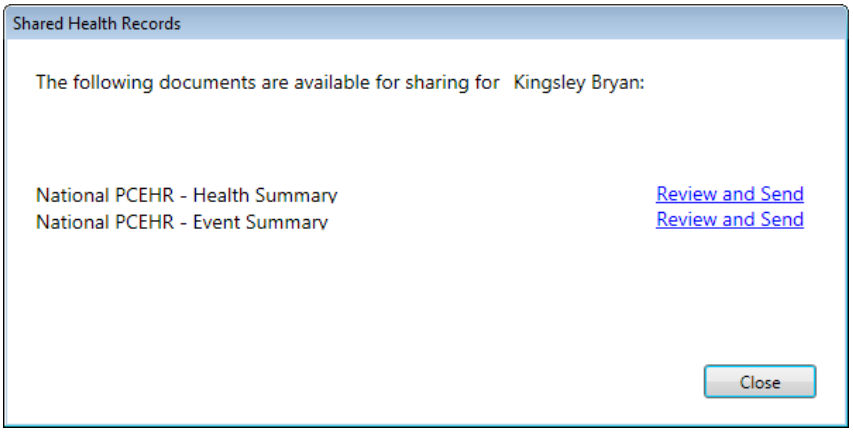

Shared Health Records
The following documents are available for sharing for Kingsley Bryan:
National PCEHR - Health Summary
National PCEHR - Event Summary
Review and Send
Review and Send
Close

Figure 5.4.1A: End of Consult Prompt

The National PCEHR Clinical Data Selection Wizard will open, follow the steps in the wizard to submit the document.

5.4.2 National PCEHR Clinical Data Selection Wizard

The National PCEHR Clinical Data Wizard will display the following pages:

Wizard Page	Description
Clinical Data	The Clinical Data page contains the Clinical Data Picker. The Clinical Data Picker displays all data items from your clinical system that are available for your chosen National PCEHR document. Selected items will be included in your Health Record document.
Review and Submit	The Review and Submit page will display a preview of your National PCEHR Health Record document

5.4.2.1 Clinical Data Page

The Clinical Data page is divided into a **Clinical Data** section and a **Measures** section:

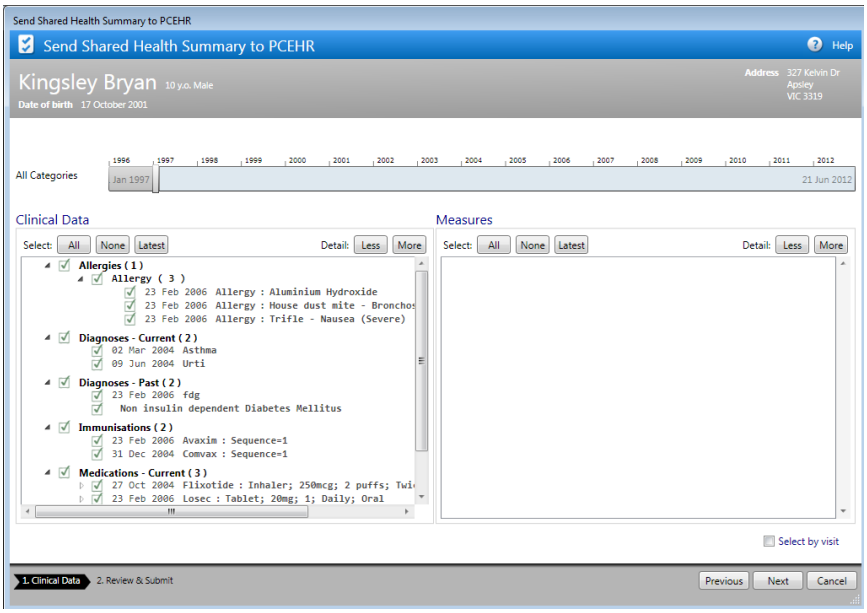

Send Shared Health Summary to PCEHR
Send Shared Health Summary to PCEHR
Help
Kingsley Bryan 10 y.o. Male
Date of birth 17 October 2001
Address 327 Kelvin Dr Apsley VIC 3319
All Categories
Jan 1997
21 Jun 2012
Clinical Data
Measures
Select: All None Latest
Detail: Less More
Allergies (1)
Allergy (3)
23 Feb 2006 Allergy : Aluminium Hydroxide
23 Feb 2006 Allergy : House dust mite - Bronchos
23 Feb 2006 Allergy : Trifle - Nausea (Severe)
Diagnoses - Current (2)
02 Mar 2004 Asthma
09 Jun 2004 Urti
Diagnoses - Past (2)
23 Feb 2006 fdg
Non insulin dependent Diabetes Mellitus
Immunisations (2)
23 Feb 2006 Avaxim : Sequence=1
31 Dec 2004 Comvax : Sequence=1
Medications - Current (3)
27 Oct 2004 Flixotide : Inhaler; 250mcg; 2 puffs;
23 Feb 2006 Losec : Tablet; 20mg; 1; Daily; Oral
Select by visit
1. Clinical Data
2. Review & Submit
Previous
Next
Cancel

Figure 5.4.2.1A: Clinical Data Wizard – Clinical Data Page

For instructions on selecting or omitting data from your National PCEHR Health Record document, please refer to the **Linked Care Panel User Guide**.

Selecting **Next** will open the Review and Submit page.

5.4.2.2 Review and Submit Page

A preview of your National PCEHR Health Record document will display containing your selected data:

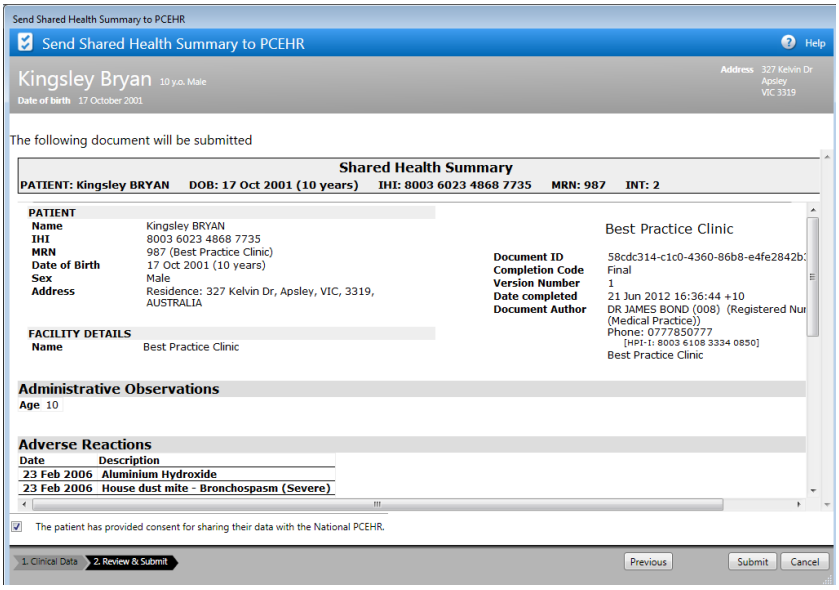

Send Shared Health Summary to PCEHR
Send Shared Health Summary to PCEHR
Help
Kingsley Bryan 10 y.o. Male
Date of birth 17 October 2001
Address 327 Kelvin Dr Apsley VIC 3319
The following document will be submitted
Shared Health Summary
PATIENT: Kingsley BRYAN DOB: 17 Oct 2001 (10 years) IHI: 8003 6023 4868 7735 MRN: 987 INT: 2
PATIENT
Name Kingsley BRYAN
IHI 8003 6023 4868 7735
MRN 987 (Best Practice Clinic)
Date of Birth 17 Oct 2001 (10 years)
Sex Male
Address Residence: 327 Kelvin Dr, Apsley, VIC, 3319, AUSTRALIA
FACILITY DETAILS
Name Best Practice Clinic
Best Practice Clinic
Document ID 58cdc314-c1c0-4360-86b8-e4fe2842b
Completion Code Final
Version Number 1
Date completed 21 Jun 2012 16:36:44 +10
Document Author DR JAMES BOND (008) (Registered Nur
(Medical Practice))
Phone: 0777850777
[HPI-I: 8003 6108 3334 0850]
Best Practice Clinic
Administrative Observations
Age 10
Adverse Reactions
Date Description
23 Feb 2006 Aluminium Hydroxide
23 Feb 2006 House dust mite - Bronchospasm (Severe)
The patient has provided consent for sharing their data with the National PCEHR.
1. Clinical Data
2. Review & Submit
Previous
Submit
Cancel

Figure 5.4.2.2A: Clinical Data Wizard – Review and Submit Page

Selecting **Submit** will send your Health Record document to the National PCEHR repository.
The submitted Health Record document will also be listed in your Linked Care dialog Local History and Online Record tabs:

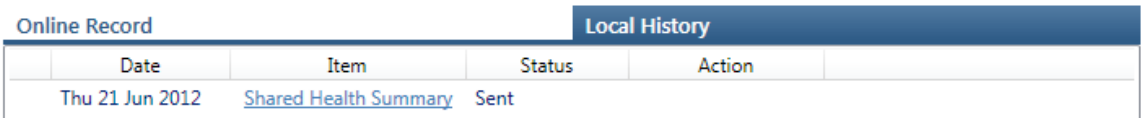


Figure 5.4.2.2B: Local History Tab

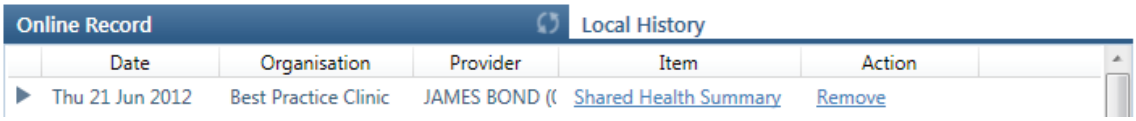


Figure 5.4.2.2C: Online Record Tab

5.5 Linked Care Panel – Provider Dashboard view

The National PCEHR icon will display in the Provider Dashboard tab of your Linked Care panel provided that you are licensed to use the National PCEHR Program and the program is enabled in your Linked Care Provider Preferences:

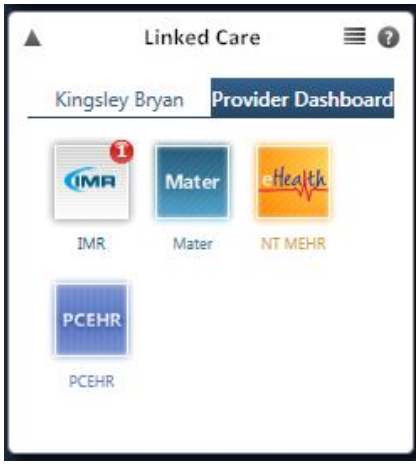


Figure 5.5A: Linked Care dialog – Provider view

Clicking on a National PCEHR Program icon will open the National PCEHR Linked Care dialog Provider Dashboard view.

5.6 Linked Care Dialog – Provider Dashboard View

The National PCEHR Linked Care Dialog Provider View does not have any National PCEHR specific menu items. It displays the History documents box containing a list of all patient documents sent by you to the National PCEHR repository:

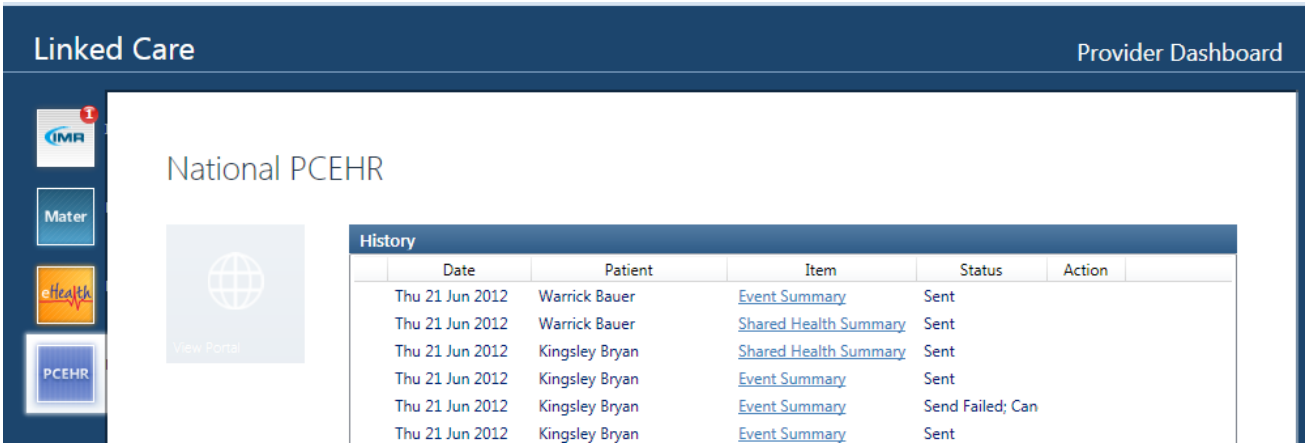


Figure 5.6A: Linked Care dialog – Provider view

5.6.1 History Documents Box

For further instructions on using the History documents box please refer to the **Linked Care Panel User Guide** History Documents box section.

6 Troubleshooting

For further assistance with the Linked Care panel, please contact the PCS Help Desk on 1800 762 993.